

FACILITY USE FORM

East Haven Public Television, Inc.

The Undersigned individual has utilized the East Haven Public Television, Inc., facility located at 400 Coe Avenue, East Haven, CT, for the purpose of producing a video production to air on the access channels in East Haven.

The production meets all the rules and guidelines as stated by East Haven Public Television, Inc.

Date: _____

Name: _____

Address: _____

Telephone: _____

Facility Use: (circle)

1. Studio/Control Room
2. Editing
3. Other

Hours Used: from: _____ to: _____

Production Title: _____

Signed: _____

Anyone using ETV equipment and facilities will be held responsible for the safe use and security of the equipment and studio at all times. If equipment is abused or not returned as scheduled, the operator and subsequent party will be held responsible for its repair and or charged the value of the equipment. Failure to observe the established guidelines for equipment, the facility, and rules of operation of ETV may result in the immediate and future suspension of all privileges.

**EAST HAVEN PUBLIC TELEVISION INC.
400 COE AVENUE P.O BOX 120363,
EAST HAVEN CT, 06512
(203) 469-6151
www.easthaven.tv
info@easthaven.tv**

